



Ohio Valley Region MG

*United for the MG Community
in the Ohio Valley & Beyond.*
A Support, Education, and Advocacy Group

Ohio Valley Region MG Board Meeting Minutes

Date of the Meeting: February 26, 2026

- **Time the Meeting Was Called to Order:** 7:01 pm
- **Location:** Zoom - Virtual
- **Attendees:** Erica Amann, Stephanie Crane, Sharon Meyer, Paul Huber, Dr. Williams, Randy Minnich, Leland Cox.
- **Absentees:** Kacy Self, Jack Paas
- **Approval of Previous Meeting Minutes:** No minutes to approve.
- **Agenda Items:**
 - **Item 1:** Welcome and Introductions
Each board member introduced themselves.
 - **Item 2:** Review of Mission & Vision
Erica read it out loud to everyone. All agreed to keep it as is. Motion to accept, Stephanie 1st, Dr. Williams 2nd..

Item 3: Roles & Responsibilities

- Reviewed 2026 projected schedule
 - March extra- Donuts & Coffee Gathering
 - March Meeting - (Tentative) Disability Lawyer
 - April Meeting - Recap of Conference
 - May extra - Picnic in the Park at Glenwood Gardens
 - May Meeting - guest, Dr. Williams, MG effects on the brain
 - June Meeting - prep for Walk & Health Fair
 - June 20, Walk & Health Fair
 - July extra - lunch outing, place TBD
 - July Meeting - speaker to talk on Triggers 101
 - Aug. - Meeting - (Tentative) guest
 - Sept. extra - Reds Game, TBD
 - Sept. Meeting - Nutrition
 - Oct. - Fall Campfire / Pumpkin Carving
 - Nov. - Movies
 - Dec. - Holiday Party
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- Major milestones are: MG Awareness Walk & Healthfair on June 20 needs to start being planned by the end of March.
 - Executive Board Members: President, Vice President and Secretary, will serve 3 years and do not need a break between serving. Board Members have a 1, or 2 year service time and will have to take a 1 year break between serving.



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- Bylaws need to be changed to add a Member at Large to the Executive Committee. Motion to accept, Stephanie 1st, Sharon 2nd.
- The Audit Committee needs 3 volunteers, we hope to get someone with a background in banking, tax prep, or accounting. They will meet once a quarter. Motion to accept, Stephanie 1st, Dr. Williams 2nd.
- The Events Committee is looking for 7 volunteers. Kacy will be the lead, Erica and Stephanie have volunteered. We need 4 more.

Item 4: Government & Compliance

- Bylaws were sent out in an email. Please read them.
- Pay special attention to page 15, Conflict of Interest policy.
- The Audit Committee will oversee the Treasurer's work and check the account books once a quarter.
- Record Keeping: President is to keep records for at least 3 years. President to keep records for at least 3 years. Treasurer to keep records, bank statements, invoices and receipts submitted with a record to use of the accounts. The Secretary keeps the minutes of the Board Meetings and Executive Meetings. Directors from each committee will refrain from voting except to break a tie. A quorum has to be 4 Board Members present. Motion to accept, Stephanie 1st, Dr. Williams 2nd.
- We are looking to add one more, not MG related, Board Member. We are waiting on a response from a judge.
- Insurance will probably be through Farmers but we need to wait for approval of 501(c)(3). We need it before we can do any events.

Item 5: Financial Overview

- We currently are in debt \$453.
- We have an EIN# so we can ask for Sponsorship now. Sponsorship packets were reviewed by the Board.
- Our non profit income is supposed to stay under \$50,000 for the first 3 years.

Item 6: 2026 Priority Initiatives

- The Ohio Valley Region MG Awareness Walk and Health Fair may be moved past June, if need be. New patient folders and new brochures.
- Our website is up and running, it is ohiovalleyregionmg.org
- We want to use Google Meets for the virtual meeting but we have to wait till all our non-profit paperwork comes in. We decided the OWL is not a priority right now. We are looking for a volunteer to keep inventory of the items we have and to keep them at their house.
- **New Business:** N/A
- **Committee Reports:** N/A
- **Financial Reports:** N/A
- **Open Discussion/Public Participation:**
- Members had some discussions and expressed how well the meeting went.



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- **Next Meeting Date and Time:**
- Board Meeting, May 7, 2026 at 7:00 pm.
- Group Meeting, March 13, 2026, 1:00 pm at Mayerson JCC
- **Time of Adjournment:** 7:00 pm. Motion was made to adjourn, Erica 1st, Stephanie 2nd.